

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: August 14, 2025

Meeting Date: August 25, 2025

Submitted By: Constable Adam Crawford

Department: Constable Pct. 2

Signature of Elected Official/Department Head:

A.S. Crawford

Court Decision: <small>This section to be completed by County Judge's Office</small>

<p>8/25/2025</p>

Description:

The Precinct 2 Constable's Office requests the use of the vacant office, once used by Economic Development, on the first floor of the Burleson Sub-Courthouse, across from the JP2 Courtroom.

(May attach additional sheets if necessary)

Person to Present: _____

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: _____ minutes

Session Requested: (check one)

Action Item Consent Workshop Executive Other _____

Check All Departments That Have Been Notified:

County Attorney IT Purchasing Auditor
 Personnel Public Works Facilities Management

Other Department/Official (list) Commissioner Howell

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**